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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	BOARD OF FUNERAL SERVICES LEGISLATIVE SUBCOMMITTEE
MEETING DATE AND TIME:	Monday, November 15, 2010, 1:30 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A, second floor of the Cannon Building
MINUTES APPROVED:	April 5, 2011

SUBCOMMITTEE MEMBERS PRESENT

Robert O. Wright, Professional Member
William Torbert, Professional Member
Chad Chandler, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Eileen Heeney, Deputy Attorney General
Michele Urbaniak, Administrative Specialist II

SUBCOMMITTEE MEMBERS ABSENT

None

OTHERS PRESENT

Tom Melvin

CALL TO ORDER

Mr. Chandler called the meeting to order at 1:30 p.m.

BUSINESS

The Committee unanimously decided that Mr. Chandler would preside over the meeting as the Subcommittee's Chairman.

Draft Rules and Regulations for Advertising

Ms. Heeney reviewed a draft proposal of legislation for advertising, which was proposed by a former legislative subcommittee. Ms. Heeney advised that she tied the proposed legislation in to the Board's statute under 24 Del.C. Subsection 3112(a)(5). Mr. Wright distributed his written proposal to the Committee members, Ms. Heeney, Ms. Urbaniak and Mr. Melvin. Ms. Heeney explained for the Committee the process of proposing legislative changes. Mr. Wright advised that in preparation for this meeting, he spoke with the President of the Maryland Board and other state boards regarding their advertising regulations. Mr. Torbert asked Ms. Heeney to incorporate Mr. Wright's advertising proposal into the draft proposal of the former legislative subcommittee for the members to review for their next meeting. Mr. Melvin recommended that advertisements include establishment names, license numbers, and owner's names. Mr. Wright recommended both the establishment's and the licensee's license number be a requirement for advertisements. Ms. Heeney will forward the 4 documents submitted at the Board meeting to DAG Stevenson for him to compile a report for the Committee members. The Committee tabled this topic until the next Legislative Subcommittee meeting.

Draft Rules and Regulations for Internships

The Committee reviewed a draft of proposed legislation provided by Funeral Director, Tom Melvin. Mr. Chandler asked Mr. Melvin to summarize his proposal. Mr. Melvin distributed his proposal to the

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Committee Members, Ms. Heeney and Ms. Urbaniak for review. Mr. Melvin's proposal is to amend Item 2.5 of the Board's Rules and Regulations, to add the following language after "a school fully accredited by the ABFSE or its successor...":

"... or he or she has completed fifty percent (50%) of an Associates Degree thirty (30) credit hours or its equivalent in Mortuary Science, consisting of sixty (60) credit hours, from a school fully accredited by the ABFSE or its successor while working a minimum of twenty-five (25) hours a week, in a professional licensed funeral home."

Mr. Wright asked Mr. Melvin why there is a need to "speed up" funeral residencies. Mr. Melvin expressed his concerns. Mr. Wright believes Mr. Melvin's proposal is lowering Delaware's standards. Mr. Wright recommends increasing the number of embalming reports required during a residency from 25 to 50 and increasing the number of adult funeral services tended. Mr. Wright requested additional time to research this topic. The Committee agreed to table this topic until the next Legislative Subcommittee meeting.

PUBLIC COMMENT

None

NEXT MEETING

The next meeting of the Legislative Subcommittee will be scheduled at the November Board meeting.

ADJOURNMENT

There being no further business, Mr. Wright made a motion, seconded by Mr. Torbert, to adjourn the meeting at 2:28 p.m. The motion was unanimously carried.

Respectfully submitted,



Michele Urbaniak
Administrative Specialist II